

Client Number:

INTERNAL USE ONLY

# HL DIRECT DEBIT MANDATE

**HARGREAVES  
LANSDOWN**

## Account Information

Employer Name:

Scheme Name:

**Which accounts should this direct debit instruction be used for?** SIPP Stocks & Shares ISA Fund & Share Account

## Direct Debit Instruction

**If you would like contributions into the SIPP, ISA and/or Fund Account to be taken from different bank accounts please complete an additional direct debit mandate(s) for each account.**

All payments will be collected by variable direct debit. The employer/payroll administrator is responsible for submitting the payments to be collected online each month and the direct debit will not be initiated until this has been received. For SIPP contributions, you must request that your payment schedule is processed no later than 3 working days before the 22nd of the month in order to comply with the Pensions Regulator's late payment rules.

Name(s) of Account Holder (s):

Bank/Building Society Account Number:

Branch Sort Code:

To the Manager

Name of Bank/Building Society:

Originator's Identification Number:

8

3

7

0

0

4

Address:

Ref. No:

### Instruction to your Bank or Building Society

Please pay Hargreaves Lansdown Asset Management Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Hargreaves Lansdown and, if so, details will be passed electronically to my Bank/Building Society.

Signature:

Date:

D

D

M

M

Y

Y

## Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Hargreaves Lansdown will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Hargreaves Lansdown to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Hargreaves Lansdown or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
- If you receive a refund you are not entitled to, you must pay it back when Hargreaves Lansdown ask you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.